

Little Traverse Bay Bands of Odawa Indians

Job Posting - REPOSTED



Job Title: Registered Dietitian Nutritionist

Department: Health Department

Reports to: Community Health Manager

Status: Full time Exempt

Salary Level: \$52,021 to \$78, 021 Annually

Level: C44

Opens: March 06, 2023

Closes: Until Filled

SUMMARY: Administers Registered Dietitian Nutritionist (RD/N) services to Native American population and collaborates with clinical staff in support of a holistic approach to wellness for Native American clients. Develops, coordinates, and administers culturally sensitive health education programs and materials for individuals and/or groups, focusing on prevention and treatment of Diabetes, Obesity, Heart Disease and other chronic diseases. Serves as the Diabetes Coordinator within the Community Health program.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provides excellent customer service to clients, vendors and fellow employees, and represents LTBB Health Department in a professional, positive manner.
- Recognizes and is sensitive to the cultural dimension inherent in the practice of health education in Native American communities.
- Serves as the Diabetes Coordinator/Project Director for the Special Diabetes Program for Indians (SDPI) grant.
- Conducts health education needs assessment and assessment of resources, and utilizes an interdisciplinary health care team approach to determine the appropriate focus for health education services.
- Participates in the identification of patients at nutritional risk; assesses nutritional status/needs; develops, adapts and coordinates the nutrition care plan for optimal nutrition management.
- Provides follow-up nutrition education/counseling in accordance with the patient's treatment goals and determines when a problem requires consultation or referral to another provider or service.
- Charts nutritional diagnosis, individualized nutrition treatment plan, documentation of patient outcomes, and revisions to plan in the electronic health record
- Assists in the planning, development, and implementation of individual and group diabetes education strategies for patients throughout the life span with their families and caregivers in collaboration with the LTBB Health Clinic.

- Provides diabetes self-management guidance and education to people with pre-diabetes, Type 1, Type2, and gestational diabetes patients. Develops individualized diabetes education plans for patients in collaboration with medical provider, and monitors adherence to plan. Individualized education plans shall consider the cultural, physical, cognitive, and literacy levels of patients and families and meet evolving needs of the patient.
- Utilizes and incorporates professional standards of practice criteria and guidelines into program development, implementation, and evaluation.
- Prepares and submits monthly and quarterly reports to the supervisor as requested. Responsible for the diabetes registry and annual audits of both diabetic and prediabetic clients.
- Manages the LTBB Diabetes Registry and performs annual audits of both clients with diabetes and those with prediabetes.
- Participates and assists with Community Health events as needed.
- Collaborates with the Community Health Program to meet program objectives.
- Serves as a resource to staff and other health care providers
- Maintains basic reference library, educational materials, and audio-visual aids as resources allow.
- Maintains client confidentiality.
- Provides health education in-service training for staff as needed.
- Other duties as assigned within scope of the position.

EDUCATION AND EXPERIENCE:

REQUIRED: Must be a Registered Dietitian (RD) or Registered Dietitian Nutritionist (RDN). Must have Certified Diabetes Care and Education Specialist (CDCES) credential or obtain within the first year of employment. Minimum 2 years-experience providing direct care to patients required. Previous experience working with the Native American community preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

Professional knowledge and skill with diabetes education and role as a health educator. Ability to investigate and analyze information and to draw conclusions. In-depth knowledge and understanding of the nature of diabetes, related issues and patient care concerns. Ability to design, develop, deliver, and evaluate educational programs and materials. Ability to provide technical advice, guidance, and support to professional staff in area of specialty. Must be able to travel inside and outside of the state- may include flying. Some evenings, weekends, and extended overnight work may be required. Moderate walking, bending, and lifting. Must be computer literate and possess excellent written, verbal, and interpersonal communication skills. Must be able to relate to Native and Non-Native Community Members. Must be a team player; able to establish and maintain effective working relations with the general public, other agencies, and co-workers. Must be able to establish rapport and gain the confidence of the physicians, nurses, members of the primary care team, clients, and associates. Must be able to give and accept constructive criticism related to job or job performance. Will be expected to contribute to the overall growth and development of the Community Health Diabetes program. Must be able to work without direct supervision. Experience with Resource & Patient Management (RPMS) software preferred.

CERTIFICATES, LICENSES, REGISTRATIONS:

Must possess a valid driver's license, reliable transportation and have an insurable driving record for duration of employment. Must maintain license and/or certification if applicable.

COMMENTS:

Indian preference will apply. Individuals must pass a thorough background investigation, including criminal and employment. Individual must have a positive job history with former employers, including

LTBB. Individual must take TB test and get influenza vaccination annually due to working in a health care setting.